



## Prevent Policy

**Progress House  
4 Siddals Road  
Derby  
Derbyshire  
DE1 2PW  
[info@ematraining.co.uk](mailto:info@ematraining.co.uk)**

|                  |  |
|------------------|--|
| Document Name:   | Prevent Policy   |
| Version          | 3  |
| Issue Date:      | April 2021   |
| Review Date:     | Mar 2026   |
| Document Author: | Rebecca Perkins  |
| Document Owner   | Rebecca Perkins  |
| Applicability:   | All Staff and Apprentices  |
| Linked Policies: | Missing in Education Policy<br>Safeguarding Policy<br>Safeguarding SOP |

## Contents

|  |   |
|--|---|
| Aim .....                                      | 3 |
| Definitions .....                              | 3 |
| What is Prevent? .....                         | 3 |
| Causes of Extremism & Radicalisation .....     | 4 |
| How to Report Extremism & Radicalisation ..... | 4 |
| REPORTit App .....                             | 4 |
| Confidentiality .....                          | 5 |
| Monitoring and Review .....                    | 5 |
| Document Control .....                         | 5 |

## Aim

This policy is to inform everyone at EMA Training Ltd (EMA) about the Prevent Strategy and the dangers of **extremism & radicalisation** and what to do if we suspect anything whilst working or studying with EMA.

## Definitions

### What is Prevent?

PREVENT is about Preventing individuals becoming involved in Extremism and Radicalisation

The Prevent Duty (The Counter-Terrorism and Security Act June 2015) requires everyone in the education sector, to have "due regard to the need to prevent people from being drawn into terrorism", supporting terrorism or being drawn into non-violent extremism.

PREVENT aims to safeguard vulnerable adults and children who are at an increased risk of becoming involved in terrorist activities.

Guidance in the Act states we should:

- 📌 Respond to the ideological challenge of terrorism and the threat we face from those who promote
- 📌 Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support
- 📌 Work with sectors and institutions where there are risks of radicalisation that we need to address It is all our legal responsibility under the Prevent Duty to make sure that:
- 📌 You have undertaken training in the Prevent Duty as identified by your management & You are aware of when it is appropriate to refer concerns about learners/apprentices to the Prevent officer, (our Designated Safeguarding Lead)
- 📌 You exemplify British values of "democracy, the rule of law, individual liberty and mutual respect and tolerance for those with different faiths and beliefs" into your work.

This policy sets out EMA will aim to:

- 📌 Respond to the ideological challenge of terrorism and the threat we face from those who promote it.
- 📌 Prevent people from being drawn into terrorism and ensure that they are given appropriate advice and support

Everyone (staff, board members and learners) at EMA will receive training about the dangers of **extremism & radicalisation** and what to do if it should occur.

**Extremism** – someone who has vocal and/or active involvement in opposing fundamental British Values (democracy, rule of law, mutual respect and individual liberty). Such as **extreme** political or religious views.

**Terrorism** - an action or threat designed to influence the government or intimidate the public. Its purpose is to advance a political, religious or ideological cause.

**Radicalisation** - someone with these extreme views which often involve danger, persuades someone else these are acceptable. They aim to get the person they are persuading to take part in dangerous activities to cause harm.

## Causes of Extremism & Radicalisation

There are many factors that contribute to **extremism & radicalisation**. They are often complex. You can find a list of the most common causes [here](#). This is a link to the Action Counter Terrorism site.

## How to Report Extremism & Radicalisation

If anyone at EMA is concerned about **extremism & radicalisation** in any capacity they must report this immediately to the Designated Safeguarding Lead (DSL).

Reporting or disclosing a suspicion can be done by speaking to a member of EMA staff or SG team. Alternatively it can be by using the safeguarding button on EMA website.

<https://www.ematraining.co.uk/apprenticeships/safeguarding/>

| DSL Contact Details  | Designated Safeguarding Officer  | Designated Safeguarding Officer  |
|--|--|--|
| Rebecca Perkins  | Laura Barber   | Paula Gregory  |
| Tel No: 07432 891854   | Tel No: 07868 426245   | Tel No: 07888 387675   |
| Email:<br><a href="mailto:safeguarding@ematraining.co.uk">safeguarding@ematraining.co.uk</a> | Email:<br><a href="mailto:safeguarding@ematraining.co.uk">safeguarding@ematraining.co.uk</a> | Email:<br><a href="mailto:safeguarding@ematraining.co.uk">safeguarding@ematraining.co.uk</a> |

If there is an immediate danger then the emergency service should be called using **999**.

## REPORTit App



EMA Training Ltd recommend the use of REPORTit App. This allows for reporting of suspicions online content or websites anonymously. [https://www.report-it.org.uk/terrorism and extremist material](https://www.report-it.org.uk/terrorism%20and%20extremist%20material)

EMA will report promptly any incidents to appropriate authorities using the links to **Derbyshire, Nottinghamshire or Leicestershire Counter Terrorism Police below**. Prevent referral forms can be accessed below.

- [Derbyshire Constabulary - https://www.derbyshire.police.uk/advice/advice-and-information/t/prevent/prevent/](https://www.derbyshire.police.uk/advice/advice-and-information/t/prevent/prevent/)
- [Nottinghamshire Police - https://www.nottinghamshire.police.uk/advice/advice-and-information/t/prevent/prevent/](https://www.nottinghamshire.police.uk/advice/advice-and-information/t/prevent/prevent/)
- [Leicestershire Constabulary - https://www.leics.police.uk/advice/advice-and-information/t/prevent/](https://www.leics.police.uk/advice/advice-and-information/t/prevent/)
- [Staffordshire Prevent Contact details - https://www.staffordshire.gov.uk/Community/Communitysafety/Prevent.aspx](https://www.staffordshire.gov.uk/Community/Communitysafety/Prevent.aspx)

- [Lincolnshire Constabulary - https://www.lincs.police.uk/advice/advice-and-information/t/prevent/prevent/](https://www.lincs.police.uk/advice/advice-and-information/t/prevent/prevent/)

For any disclosure, Prevent or Safeguarding follow the process below -

Recognise – notice physical or emotional changes in an individual.

Respond – stay calm, listen, and react accordingly (call emergency services if required)

Record – using the My Concern App, name, date, contact details, detailed information and any action taken.

Report – to the DSL, nominated DSO or MD.

Refer – if required to the relevant service.

## Confidentiality

For each individual case the DSL will make a judgement on what information to release to other staff. This will be done on a need to know basis only. EMA will comply with the Data Protection Act 2018, but information will be shared where necessary to protect an individual. Staff should never promise confidentiality, as this may not be possible in every case.

## Case Studies

<https://www.gov.uk/government/publications/the-prevent-duty-safeguarding-learners-vulnerable-to-radicalisation/case-studies>

## Monitoring and Review

Date for review: **Annually**

Contact Details for EMA:

Address: Progress House, 4 Siddals Road, Derby, DE1 2PW.

Telephone: 01332 371666

Email: [tracey.mosley@ematraining.co.uk](mailto:tracey.mosley@ematraining.co.uk)

Website: [www.ematraining.co.uk](http://www.ematraining.co.uk)

## Document Control

| Version | Date           | Reason for Update   |
|---------|----------------|---|
| 1.0     | April 2021     | Created   |
| 2.0     | September 2021 | Additional contacts added   |
| 3.0     | Jan 2024       | Changed policy name<br>Updated links to referral forms.<br>Changed contact details. |
| 4.0     | Mar 2025       | Added additional Prevent Contact details  |